

Interview Instruction Assignment

This assignment will help prepare students in a senior seminar/capstone or upper-level major course for a job or graduate/professional school interview. Each department at TU will identify a senior seminar/capstone or upper-level major course where the mock interview instruction assignment will be located.

The assignment is used to satisfy the requirements for the Quality Enhancement Plan (QEP) Student Learning Outcome (SLO) #4: Students will demonstrate interview skills necessary for their chosen career path.

All instruction steps will be included in a Canvas module located in the commons area for instructors to include in the courses that house the mock interview instruction assignment. Each instructor will include relevant job descriptions/advertisements related to their specific content area in their Canvas module upon addition to the Canvas course site.

STEP 1	REVIEW THE POSTED JOB OR GRADUATE/PROFESSIONAL SCHOOL ADVERTISEMENTS AND FIND THOSE THAT ARE ALIGNED WITH YOUR CHOSEN CAREER PATH.
STEP 2	CONSIDER IF THE JOB DESCRIPTION/ADVERTISEMENT WOULD BE SOMETHING YOU WOULD LIKE TO APPLY/INTERVIEW FOR.
STEP 3	CHOOSE THE POSITION YOU WOULD LIKE TO APPLY FOR AND ANSWER THE FOLLOWING QUESTIONS IN WRITING: <ul style="list-style-type: none">• What are your long term career goals and how does this position further those career goals?• What are the strengths and skills that you would bring to this position?• What are two questions you would like to ask the interviewer about this position?
STEP 4	SUBMIT YOUR ANSWERS TO CANVAS WHERE YOUR INSTRUCTOR WILL ASSESS YOU IN THREE AREAS: <ul style="list-style-type: none">• Communication of goals as related to advertised job position or graduate/professional school admission requirements• Strengths and skills as related to advertised job position or graduate/professional school admission requirements• Preparation for interview as related to what you would like to know about the job position or graduate/professional school admission requirements