

2016-2017 Independent Verification Worksheet (V4)

Your 2015–2016 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called Verification. The school will compare information from your FAFSA with 2014 Federal IRS Tax data, this form, and any other requested documents. If there are any differences between your FAFSA information and your documents Tusculum College may make or ask you to make corrections. If the corrections lead to changes in your aid eligibility a revised award letter will be sent. Any corrections made will generate an updated Student Aid Report (SAR).

You must complete, sign and submit this worksheet along with any required documents to the Tusculum College Office of Financial Aid. After reviewing your file you may be asked for additional information. The law says that we have the right to ask you for this information before disbursing Federal Student Aid.

SUBMISSION DEADLINE: June 1, 2016 Verification paperwork received after this deadline may cause a delay in the processing of funds to your student account.

If you have questions about this process, please contact the Office of Financial Aid as soon as possible to prevent delays.

A. Independent Student's Information

Student's Last Name	Student's First Name	Student's M.I.	Student's Social Security Number
Student's Street Address (include apt. no.)			School Assigned ID Number (if known)
City	State	Zip Code	Student's Date of Birth
Student's Email Address			Student's Home or Cell Phone Number

B. Verification of Child Support Paid in 2015

Complete this section if you and/or your spouse **paid** child support in 2015.

Please indicate below the name of the person who paid the child support, to whom the child support was paid, the names of the children for whom child support was paid, and the total **annual** amount of child support paid in 2015 per child. *If you need more space, attach a separate page that includes the student's name and Social Security Number at the top.*

Name of Person Who Paid Child Support	Name of Person to Whom Child Support was Paid	Name of Child for Whom Support Was Paid	Age	Amount of Child Support Paid in 2015
Total Amount of Child Support Paid				\$

C. SNAP (Supplemental Nutrition Assistance Program – formerly known as food stamps) Benefits Confirmation

Check the response that applies: Did you or anyone in your household receive SNAP Benefits in 2014 or 2015?

Yes No

As an independent student, the student household includes:

- Yourself.
- Your spouse, if your current marital status is married (not separated).
- Your children and/or step-children, even if they do not live with you, **if**:
 - a) You will provide more than half of their support through June 30, 2017 **or**,
 - b) The children would be required to provide your information when applying for Federal Student Aid.
- Other people if they now live with you and you **provide more than half of their support** and will continue to provide more than half of their support through June 30, 2017 (exclude foster children).

Student's Name: _____ SSN: _____

D. High School Completion Status

Please check the document you will submit to verify your high school completion status when the student will begin college in 2016-2017:

- A copy of your high school diploma
- A copy of your final official high school transcript that shows the date when the diploma was awarded
- A State certificate or transcript received by a student after the student passed a state- authorized examination(GED test, HiSet, TASC, or other state-authorized exam) that the state recognizes as the equivalent of a high school diploma
- For students who completed secondary education in a foreign country, a copy of the "secondary school leaving certificate" or other similar document
- An academic transcript that indicates when you successfully completed at least a two-year program that is acceptable for full credit toward a bachelor's degree
- If State law required a homeschooled student to obtain a secondary credential for home school (other than a high school diploma or its recognized equivalent), a copy of that credential
- If State law does not require a homeschooled student to obtain a secondary school completion credential for home school (other than a high school diploma or its recognized equivalent), a transcript or the equivalent, signed by your parent or guardian, that lists the secondary school courses that you completed and documents the successful completion of a secondary school education in a home school setting

If you are unable to obtain the documentation listed above, you must contact the Office of Financial Aid.

If you have already submitted this documentation or plan to submit to Tusculum, please indicate which office it was or will be submitted and an approximate date:

- Admission Office. Sent (date): _____ OR Will send (date): _____
- Registrar's Office. Sent (date): _____ OR Will send (date): _____
- Other Office: _____ Sent (date): _____ OR Will send (date): _____

E. Certification and Signatures

Each person signing this worksheet certifies that all of the information reported on it is complete and correct. The student must sign and date. If married, the spouse's signature is optional.

Student's Signature

Date

Spouse's Signature (Optional)

Date

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

Submit this worksheet to the Tusculum College Office of Financial Aid. You should make a copy of this worksheet for your records.

Note: If we have reason to believe that any information on this form is inaccurate we may require supplemental documentation.

***Please continue to page 3 to complete Section F.**

Student's Name: _____ SSN: _____

F. Identity and Statement of Educational Purpose

You must verify your identity and sign a statement of Educational Purpose. There are two options for completing this section:

Option 1: Appear in person at Tusculum College (main campus or any site locations) and present an unexpired valid government-issued photo identification.

Option 2: If unable to appear in person you must provide an original notarized statement (see reverse side).

OPTION 1 (appear in person)

In order to verify your identity, present an unexpired valid government-issued photo identification (ID), such as, but not limited to:

- A driver's license
- Other state-issued ID
- Passport

Tusculum College will maintain a copy of your photo ID that is annotated with the date it was received and the name of the official at the institution authorized to validate your ID.

Statement of Educational Purpose

You must sign in the presence of a Tusculum College Official:

I certify that I _____ am the individual signing this Statement of
(Print Student's Name)

Educational Purpose and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Tusculum College for 2016-2017.

Student's Signature

Date

Student's ID Number

FOR INTERNAL USE ONLY

Tusculum College Staff ID Verification: Verified by: _____ Date: _____

Unexpired Valid Government-issued photo ID used to verify identity:

___ Driver's License

___ U.S. Passport

___ Other Government/State Issued ID _____
Type of State Issued ID

Please submit the original of Section F; copies are not acceptable (for this section only).

Student's Name: _____ SSN: _____

Option 2 (unable to appear in person)

Identity and Statement of Educational Purpose (To Be Signed With Notary)

If you, the student, are unable to appear in person at Tusculum College (main campus or site location) to verify your identity, you must provide:

- (a) A copy of an unexpired **valid** government-issued photo identification (ID) that is acknowledged in the notary statement below, such as, but not limited, to a driver's license, other state-issued ID, or passport; **and**
- (b) The original notarized Statement of Educational Purpose provided below, which must be notarized.

Statement of Educational Purpose
(To Be Signed in the Presence of a Notary)

I certify that I _____ am the individual signing this Statement of
(Print Student's Name)

Educational Purpose and that the federal student financial assistance I may receive will only be used for the educational purposes and to pay the cost of attending Tusculum College for 2016-2017.

Student's Signature

Date

Student's ID Number

Notary's Certificate of Acknowledgement

State of _____

City/County of _____

On _____, before me, _____,
(Date) (Notary's name)

personally appeared, _____, and provided to me
(Printed name of signer)

on basis of satisfactory evidence of identification _____
(Type of government-issued photo ID provided)

to be the above-named person who signed the foregoing instrument.

WITNESS my hand and official seal
(seal)

Notary signature

My commission expires on _____
Date

Please submit the original of Section F; copies are not acceptable (for this section only).